Screencast-o-matic.com-Update

Directions:

1. Students can go to the "Shares" folder which is letter "O" to install the Screencast-O-Matic software by double clicking on the icon. Teachers can go to the Z-Drive. **Note: This method of installing allows the process to be advertisement free.**
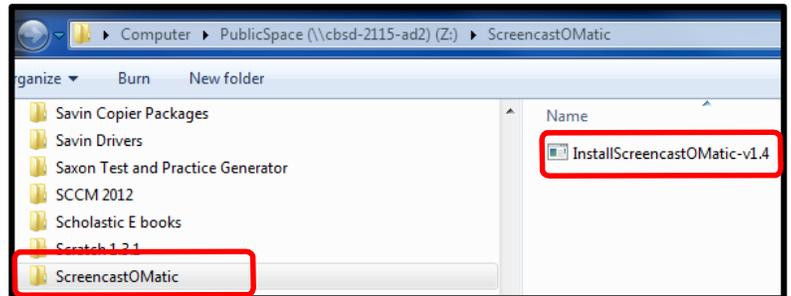
2. After the install, **search** for Screencast-O-Matic in your programs list and **open** the application. Sometimes you are prompted to pick a version. If so, select **Use Free Version** unless you have access to a **Pro Account**. Pro Account users need to log-in one time to set-up their accounts.

3. A dotted window will appear. Place the dotted line around the area that you would like to record. After you hit record, a **Done** button will appear. Select this button when you are finished.

Resize the Record Window

Record Button
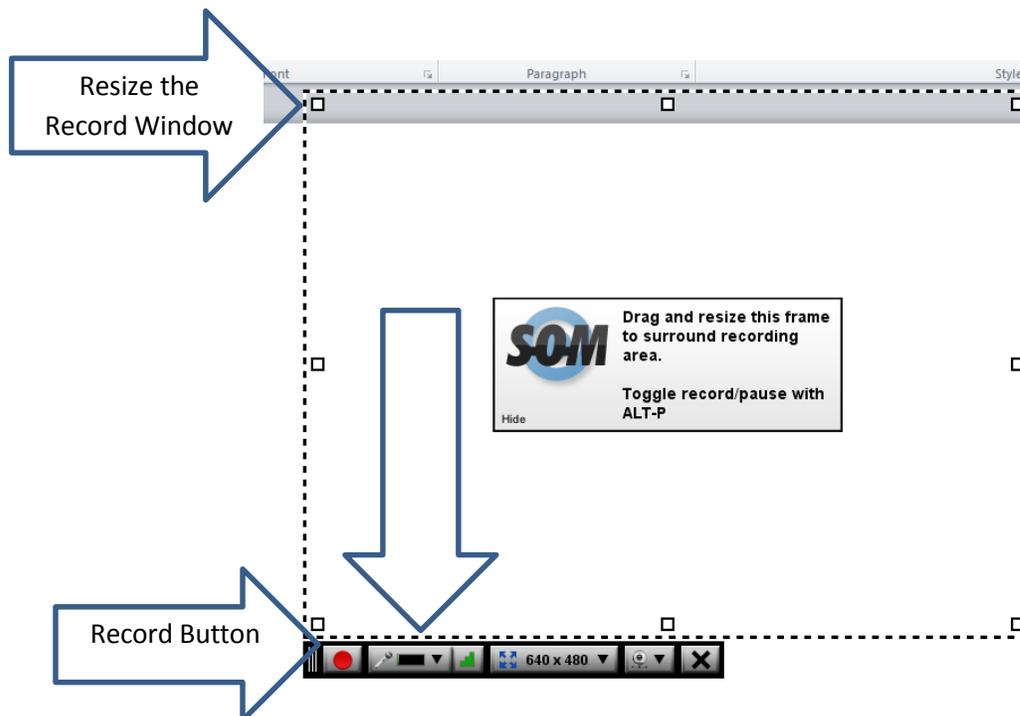
4. You will be given three choices as to what you would like to do with the completed screencast. You should **Publish to Video File**.
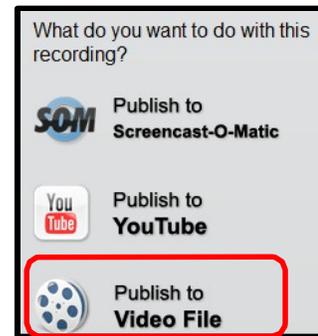
5. Finally, save the video to your I-Drive by selecting the **Save Video** button. Name the file and select **Save**.
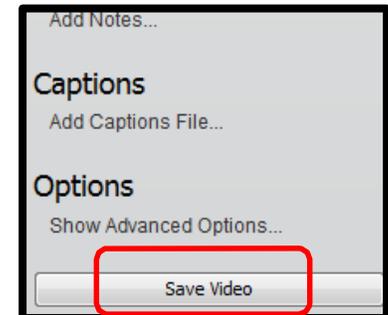
Posting Videos

Option 1(The suggested method): To post your videos, you can create a spot on your Schoolwires page with the Premium video App. This link will explain how to set this up: http://www.screencast.com/t/b09vPJfNym5.

Option 2: If you wish to embed your video, you can use the SOM web site or Schooltube. You will utilize the Schoolwires Embed Code App. See below for directions:

✓ In Schoolwires open the page that you would like to add the Embed Code.
✓ Sign-in and go to the Site Manager. Add an Embed Code App to the page.
   o Do this by selecting: **Manage Apps & Layout →Add App→ Embed Code App.** Then select I'm Done.
✓ Finally, go back into the Embed Code App and **paste your code.** Select save and your video will appear.